### Wales Street Primary School

**School Council Meeting Minutes – August 20, 2014**

<table>
<thead>
<tr>
<th>Meeting No:</th>
<th>4</th>
<th>Time:</th>
<th>7.09</th>
<th>Duration:</th>
<th>2 hr</th>
<th>Location:</th>
<th>Staff room</th>
<th>Minute taker:</th>
<th>Trevor</th>
<th>Time keeper:</th>
<th>Chair</th>
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**Meeting Objective:** To provide governance to the school and advice/recommendations to the principal, as the employer’s representative, about matters related to the long term planning and operation of the school.

**Present:** Melinda Story, Lucy Thornton, Scott Hamilton, Susan Rennie, Frances Coppolillo, Jason Sergi, Trevor Robinson, Jenny Deeble, Judi Benney

**In attendance:** Maria Nord

**Apologies:** Phillip Papastamatopoulos, Maria Romnios

**Chair:** Lucy Thornton

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<thead>
<tr>
<th>No</th>
<th>Item</th>
<th>ACTION</th>
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<tbody>
<tr>
<td>1.</td>
<td>Minutes of the last meeting</td>
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**Motion:** That subject to amendments as follows the minutes of the meeting of June 25, 2014 be approved.  
Moved: Jason Seconded: Susan All in favour 7 CARRIED

Amendments: |

<table>
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<th>2.</th>
<th>Business arising from the Minutes</th>
<th>All items are approved</th>
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<tbody>
<tr>
<td>-</td>
<td>Clarification of “Unscheduled Item” by Council</td>
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<td>-</td>
<td>Correspondence for June requires approval</td>
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<td>-</td>
<td>Superannuation fund changes PSW Uniform proposal (See Other Business)</td>
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| 3. | Reports: | 
- Finance & Governance  
A report of the Finance & Governance meeting and the financial reports were provided to all councillors. The treasurer presented the financial statements for May 2014.

**Motion:** That financial reports be accepted and all receipts and payments be ratified for the months of June & July 2014.

Moved: Scott Seconded: Frances All in favour 9 CARRIED |

**Motion:** That credit card payments for months of June and July 2014 be accepted.

Moved: Susan Seconded: Jason All in favour 9 CARRIED |

**Motion:** Term deposit for 120 days be approved.

Moved: Mel Seconded: Frances All in favour 9 CARRIED |

**Judi to put a notice in the newsletter for an expression of interest in joining F&G.**  
Frances will join F&G.  
**Risk assessment working group be formed.**  
Judi will ask the network for any documents regarding Risk.  
Maria Nord will look at the nature of the debt and report back to council to be tabled at F&G. |
Motion: SAC casual staff be paid at ES1.1 level with a 25% loading in their first year of their employment as of September 1 2014

Moved: Mel Seconded: Jenny All in favour 9 CARRIED

- Policy & Strategic Planning
- Facilities
- Fundraising & Social Events (FASE)
- School Aged Care
- Principal Report As distributed

Motion: That all Reports as tabled be accepted
Moved: Lucy Seconded: Mel All in favour 9 CARRIED

4. Other business
   i. PSW Uniform Agreement for sign-off
   Motion: Council to approve the transfer of the uniform sales to online to PSW by the signing of a contract by the SC president.
   Moved: Judi Seconded: Jenny All in favour 9 CARRIED

   ii. Council e-mail (Jason)
   iii. MOU – Languages
   Motion: Council resolved to sign the MOU and will plan for the evaluation and consultation process as to the future of the LOTE programme at WSPS as the current funding model will cease at the end of 2015. The end of the consultation process will be completed at the end of term 1 2015. Council endorses the use of an external facilitator to progress the evaluation process.
   Moved: Susan Seconded: Mel All in favour 8 Against 1 CARRIED

   iv. School Council – Casual vacancy
   8.18pm Scott left and Trevor abstained from voting

   v. 2014 NAPLAN results
   vi. Change to pupil-free days
   Judi advised council that the day before cup day is now not a pupil free day.
At Wales Street Primary School, our values are Empathy, Integrity, Cooperation and Team Work, Creativity, Respect and Responsibility. We model these values by:
- Building relationships
- Doing what we say we are going to
- Being active listeners
- Being open minded to change
- Being considerate of others
- Nurturing a positive environment
- Setting goals
- Being flexible
- Sharing ideas and information
- Being enthusiastic
- Being organised
- Reflecting on what we do

**Motion:** That the correspondence for the months of July & August has been tabled.

**Moved:** Jason  **Seconded:** Susan  **All in favour 7**  **CARRIED**

**5. Correspondence:**
As per correspondence folder to be circulated at the meeting
In addition:
- E-mail from Ben Hardwick (previously circulated)
- E-mail from Vivian Hardwick (previously circulated)
- E-mail from Toby Borgeest (previously circulated)
- Nicholas Abbey (previously circulated)
- VPA (previously circulated)
- Daniel Andrews (previously circulated)
- Regional Director response

**6. Next Meeting:** 17 September 2014 at 7.00 pm

**7. Meeting Closed:**

At Wales Street Primary School, our values are Empathy, Integrity, Cooperation and Team Work, Creativity, Respect and Responsibility. We model these values by: (This statement was developed by WSPS staff at the beginning of 2010 - curriculum day)

<table>
<thead>
<tr>
<th></th>
<th>Building relationships</th>
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<th>Setting goals</th>
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**School Council and Committee Dates for 2014**

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<tr>
<th>EVENTS</th>
<th>FACILITIES</th>
<th>POLICY &amp; STRATEGIC PLANNING</th>
<th>SCHOOL AFTER CARE</th>
<th>FINANCE</th>
<th>SCHOOL COUNCIL</th>
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* Special Joint School Council Professional Development Meeting  * Meeting if required
**Fete committee is meeting every Wednesday at 8 pm up to the Fete on the 29th March**

- Events: 7.00 pm Mondays
- SAC: 8.00 am Fridays
- Finance: 7.00 pm Tuesdays
- FACILITIES: 7.30 pm Wednesday
- Policy & Strategic Planning: 7.15 pm Wednesdays
- School Council: 7.00 pm Wednesdays