Wales Street Primary School
School Council Meeting Minutes – May 28, 2014

Meeting No: 3  Time: 7.00pm (Actual Start 7.20pm)  Duration: 2 hr  Location: Staff room  Minute taker: Trevor  Time keeper: Lucy

Meeting Objective
To provide governance to the school and advice/recommendations to the principal, as the employer’s representative, about matters related to the long term planning and operation of the school.

Present:
Melinda Story, Maria Romnios, Phillip Papastamatopoulos, Lucy Thornton, Scott Hamilton, Travis Dowling, Susan Rennie, Frances Coppolillo, Jason Sergi, Trevor Robinson, Jenny Deeble, Judi Benney

In attendance

Apologies
Chair
Phillip Papastamatopoulos

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<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>ACTION</th>
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<tbody>
<tr>
<td>1.</td>
<td>Minutes of the last meeting</td>
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<td></td>
<td>Motion: That subject to amendments as follows the minutes of the meeting of March 26th 2014 be approved.</td>
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<td>Moved: Travis  Seconded: Trevor  All in favour 12-0  CARRIED Yes</td>
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<td>Amendments: To movers and seconders as tabled</td>
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<td>2.</td>
<td>Business arising from the Minutes</td>
<td>completed</td>
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<td>• Phillip’s email to the regional director</td>
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<td>• Judi met with parent’s regarding the cancellation of the China Trip on March 31.</td>
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<td>3.</td>
<td>Correspondence:</td>
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<td>As per correspondence folder (also listed in “other business”)</td>
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<td>Motion: That the correspondence for the month of April/May be approved.</td>
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<td>Moved: Mel  Second: Jenny  All in favour: 12-0  Carried: Yes</td>
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<td>4.</td>
<td>Reports:</td>
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<td>• Finance &amp; Governance</td>
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<td>A report of the Finance &amp; Governance meeting and the financial reports were provided to all councillors. The treasurer presented the financial statements for March and April.</td>
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<td>Motion: That financial reports be accepted and all receipts and payments be ratified for the months of April &amp; May 2014.</td>
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<td>Moved: Scott  Seconded: Susan  All in favour 12-0  CARRIED Yes</td>
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<td>Motion: That credit card payments for months of April &amp; May 2014 be accepted and the credit card arrangements are being updated.</td>
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<td>Moved: Scott  Seconded: Jason  All in favour 12-0  CARRIED Yes</td>
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• **Policy & Strategic Planning**
  Motion: Anaphylaxis Policy,
  Moved: Lucy  Second: Jason

  Motion: To accept the updated versions of the Ambulance and Assessment Policies
  Moved: Scott  Second: Francis

• **Facilities**
  Minutes tabled

• **Events & Fundraising.**
  None submitted
  Query about the E&F structure.
  Motion: E&F structure will be removed.
  Moved: Scott  Second: Maria

• **School Aged Care**
  Report Submitted
  Action:

• **Principal Report**
  As distributed

  **Motion:** That all Reports as tabled be accepted
  Moved: Lucy  Seconded: Phillip  All in favour  CARRIED

5. **Other business:**
   i. Grass 1 sponsorship offer (Trevor)
      School council doesn't feel that the Grass1 offer is acceptable.

   ii. Active Travel Report (Susan)

   iii. Variation of Attendance – Student Led Conference (Jenny)
        Motion: Approve a 1pm finish for school on June 25th for the SLC
        Moved: Lucy  Seconded: Phillip  All in favour 12-0  Carried  Yes

   iv. Powerdirect - update
       The powerdirect debt has been accepted however a bill payment plan is continuing to be negotiated.

   v. PSW Uniform Proposal
       Motion: Jenny will follow up with PSW and Skye in regards to processes around supporting people who may experience difficulty with this change.
       Moved: Jenny  Second: Francis  All in favour 12-0  Carried: Yes

SAC will provide an update for the newsletter on the relocation to the hall.
School email needs to be used instead of mailing Pina

Susan will write an article for the newsletter.
Phillip will continue to follow up the bill arrangements with Powerdirect.
Jenny will follow up and report back at the next SC meeting
vi. Chinese/Greek Funding  
Motion: That council will seek clarification about the term “final funding” and will request for it to be removed prior to signing.  
Moved: Phillip  Second: Mel  All in favour: 12-0  Carried: Yes

vii. Report on School Council Executive Briefing  
Lucy suggested members take the report away to read and meet again to discuss at a date yet to be confirmed.

viii. Parent correspondence regarding role of School Council - Phillip deferred to Lucy to Chair this particular correspondence.  
Abstained from the discussion: Judi  
A variety of views around council’s role was discussed. It was acknowledged that the letters highlight a range of views around the asbestos incident and that council should focus on the process.

Correspondence from Fiona Richardson  
Motion: Phillip will make an appointment to speak with Fiona.  
Moved: Scott  Seconded: Travis  8-0  Abstained: Trevor, Jenny, Judi and Jason

Phillip will draft a response for the newsletter and cc DEECD SC reps. This response will be standardised for future correspondence regarding this matter.

6. Next Meeting: 25 June 2014 at 7.30 pm (please note later starting time due to Student Led Conferences.)

7. Meeting Closed:

At Wales Street Primary School, our values are Empathy, Integrity, Cooperation and Team Work, Creativity, Respect and Responsibility.  
We model these values by: (This statement was developed by WSPS staff at the beginning of 2010 -curriculum day)

- Building relationships  
- Doing what we say we are going to  
- Being active listeners  
- Being open minded to change  
- Being considerate of others  
- Nurturing a positive environment  
- Setting goals  
- Being flexible  
- Sharing ideas and information  
- Being enthusiastic  
- Being organised  
- Reflecting on what we do