



Wales Street Primary School
Summary of School Council minutes
28 February 2018

Meeting No: 1 **Time:** 7.03pm **Duration:** 1 hr 47 min **Location:** Staff room **Minute taker:** Secretary **Time keeper:** Chair

Meeting objective:	To provide governance to the school and advice/recommendations to the principal, as the employer's representative, about matters related to the long-term planning and operation of the school
Present:	Fiona Clarke, Jenny Deeble, Michael Greenwood, Pina Ioannidis, Royce Monk, Robyn Owens, Phillip Papastamatopoulos, Maurizio Tagliano, Lucy Thornton, Christian Woodcock
In attendance:	Eva Cuttriss, Cameron Schmelitschek
Apologies:	Justin George, Sue Losada, Susan Rennie
Chair:	Lucy Thornton

	Item	Action
1.	Minutes of the last meeting, dated 6 December 2017 Minor amendments to minutes discussed and agreed.	
2.	Business arising from the minutes Nil	
3.	Financial reports to date Further to the Finance Committee's recommendation, School Council endorsed several finance-related actions and policies. Financial reports for November and December 2017 tabled. Operating Statement and Balance Sheets as at November and December 2017 tabled and approved. Indicative Budget tabled and approved.	
4.	FASE updates Welcome Eva Cuttriss to the meeting – taking the role of FASE non-fete matters on behalf of the team temporarily. Discussions around shade sails for school grounds, and changes to the Facilities Committee and it's role in grant approvals where relevant.	

5.	<p>STRATEGIC ISSUES AIP Christian took the Council through the two key focus areas for the school as part of the AIP for 2019 – pre-assessment and learner agency. Lucy Thornton raised the issue of children with additional needs, and how the school ensures that their assessment methods accommodate these children (especially times assessments).</p>
	<p>Great Ideas Grants Discussed the new guidelines for grant applications. Urgent approval given to a grant proposal from Geoff O'Connor.</p>
	<p>Master Plan and Nature Play Discussed plans for forthcoming forum for school community, and the need to develop a broader case to put everything into context. Will be drafting communications to support this.</p>
	<p>Cougars contract for AFL football All completed.</p>
7.	<p>Reports</p> <ul style="list-style-type: none"> • Principal's Report (presented by Christian) included enrolments, deficit, staffing, budget, info session and reporting updates. • Policy and Strategic Planning: policy now lies with the Department, plus Strategic Planning Committee has merged with Facilities. • SAC: nothing to raise • Also discussed need to change notifications protocols around late withdrawals from Council meetings and impact on quorum.
8.	<p>Other business</p> <ul style="list-style-type: none"> • Changes to standing orders and discussions regarding email voting protocols. • Grade 3 and 4 camp to Arrabrai lodge, June 2018
9.	<p>Correspondence None presented</p>
10.	<p>Meeting closed: 8:50 pm</p> <p>Next meeting: Wed 21 March 2018, 7pm (AGM)</p>

<ul style="list-style-type: none"> • Building relationships • Doing what we say we are going to • Being active listeners 	<ul style="list-style-type: none"> • Being open minded to change • Being considerate of others • Nurturing a positive environment 	<ul style="list-style-type: none"> • Setting goals • Being flexible • Sharing ideas and information 	<ul style="list-style-type: none"> • Being enthusiastic • Being organised • Reflecting on what we do
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