



Wales Street Primary School
Summary of School Council AGM minutes
21 March 2018

Meeting No: 2 **Time: 7.02pm** **Duration: 1 hr 59 min** **Location: Staff room** **Minute taker: Fiona** **Time keeper: Chair**

Meeting objective: To provide governance to the school and advice/recommendations to the principal, as the employer's representative, about matters related to the long-term planning and operation of the school

Present: Fiona Clarke, Anna de Vos, Jenny Deeble, Michael Greenwood, Sue Losada, Heather McDonald, Royce Monk, Helen Murphy, Robyn Owens, Phillip Papastamatopoulos, Kylie Price, Maurizio Tagliano, Chris Thorne, Lucy Thornton, Christian Woodcock

In attendance: n/a

Apologies: Justin George, Pina Ioannidis, Susan Rennie

Chair: Lucy Thornton/Royce Monk

Item

- 1. Welcome to new members, and thanks to all outgoing members of School Council. Election of office bearers**
- Council positions formally declared vacant.
 - Nominations received.
 - New positions voted on, with all in favour:
 - **President:** Royce Monk
 - **Vice President:** Fiona Clarke
 - **Treasurer:** Heather McDonald
 - **Secretary:** Michael Greenwood (Fiona to complete minutes for tonight's meeting; Michael to take over for future meetings.)
- Sub-committee nominations**
- Sub-committee School Council representatives declared, with **ALL in favour.**
 - **Finance and Governance:** Heather McDonald
 - **Master Planning and Facilities:** Robyn Owens, Chris Thorne, Kylie Price
 - **Fundraising and Social Events:** Helen Murphy
 - **School Aged Care:** Anna de Vos

	<p>Minutes of the last meeting, dated 28 February 2018 Minor amendments to minutes discussed and agreed.</p>
2.	<p>STRATEGIC ISSUES Improving School Governance (the role of the School Council) Brief discussions around the role of Council. Information folders distributed to all new members.</p>
	<p>Review of Standing Orders Royce took all members through the current School Council Standing Orders. Minor amendments proposed, including updated committee names.</p>
	<p>Annual Report for 2017 (Principal's Report) Christian ran through the Annual Report for 2017; a generic document that each school produces annually in accordance with a template provided by DET.</p>
	<p>Master Plan – communication committee The Master Plan communications team is currently developing some essential collateral, designed to give the master plan project some context for the school community. Drafts will be submitted to the Council when ready.</p>
	<p>Shade sails – update (Christian) Facilities Committee needs to review the quotes received and provide their guidance as to suitability etc.</p>
3.	<p>MINUTES OF LAST MEETING Minutes reviewed and approved.</p>
4.	<p>BUSINESS ARISING FROM THE MINUTES Christian to contact Penders Grove to inquire re their shade sail process</p>
6.	<p>FINANCIAL REPORTS TO DATE Jan/Feb Balance Sheets and Operating Statements tabled and endorsed. Financial reports for January and February 2018 were tabled and endorsed.</p>
7.	<p>REPORTS Policy and Strategic Planning (deferred until next meeting)</p>
	<p>SAC (Deferred until next meeting)</p>
8.	<p>OTHER BUSINESS Council acknowledged the fantastic turnout for the pre-Fete working bee on the weekend. Around 80 members of the school community gave up a good part of their weekend to get the school in tip-top condition for the Fete. The generous contribution of all involved is very much appreciated.</p>
9.	<p>CORRESPONDENCE Year Book discussion (deferred until next meeting)</p>

10.	Meeting closed: 9:01 pm Next meeting: Wednesday 9 May, 2018
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<ul style="list-style-type: none">• Building relationships• Doing what we say we are going to• Being active listeners	<ul style="list-style-type: none">• Being open minded to change• Being considerate of others• Nurturing a positive environment	<ul style="list-style-type: none">• Setting goals• Being flexible• Sharing ideas and information	<ul style="list-style-type: none">• Being enthusiastic• Being organised• Reflecting on what we do
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