Working with Children Check and Parent Helper Induction

At Wales Street Primary School we greatly value the support we receive from parents throughout the school year at various events and their involvement in school programs.

As School Council has approved the introduction of the WWCC policy, we would like all volunteers to register their WWCC accreditation at the office before commencing work in class rooms. It is a simple process of showing your WWCC to office staff for them to take a photocopy as well as registering your details with us. If you do not have a WWCC, we will be conducting a morning session with a representative from the post office to assist with the application process. This session will be on **Tuesday 12th February at 9am in the Hall**.

The WWCC information session will be held from 9.00-9.30 in the Hall. If you wish to have your form collected and your photo taken at this time, there are a number of requirements:

- The photo cost is $15.95 for 8 passport photos.
- Or you can provide your own passport photo but must be passport quality size and clarity.
- 100 points of identification- passport, licence, medicare card etc
- Mandatory to have proof of address. (utility bill or any bill showing address)

We will also be conducting a Parent Helper training course to support parents who are willing to volunteer in the classroom in a variety of ways.

The **Parent Helpers training** will be held on the same day in the **Hall from 9.30-10.45am**. The training will be conducted by Trevor Robinson and Sotiroulla Kyprianou and as we have not run this course for the last few years, we urge all parents to attend. This is to ensure that all our volunteers have a common understanding of the expectations and school processes in all areas of the school. Please register your interest in attending on the tear off slip below.

Thank you

Jennifer Deeble
Assistant Principal
Convenor of Policy and Strategic Planning Committee

Please return this slip, if you interested in attending either or both of the following events on Tuesday 12th February 2013

NAME: ____________________________________________

Child/Children’s name and class: ______________________________________________

I will be attending the Parent Helper Induction ____________________________

I will be attending the WWCC information session ____________________________

(if YES please bring documentation required) ____________________________